

XIII LATVIAN SCHOOL YOUTH SONG AND DANCE FESTIVAL MEDIA ACCREDITATION TERMS AND CONDITIONS

I. Terminology Used

1. **Candidate** – a media representative or adult private individual applying for accreditation and named in the Application.
2. **Media Source** – a mass media provider registered in accordance with the terms of the Law On the Press and Other Mass Media, as well as portals which are not registered in accordance with the Law On the Press and Other Mass Media, but which, in the Organiser's view, widely inform the public.
3. **Terms and Conditions** – these XIII Latvian School Youth Song and Dance Festival Media Accreditation Terms and Conditions.
4. **Venue** – in the understanding of these Terms and Conditions, any location at which the Organiser organises an Event.
5. **Event** – Any event planned and organised by the Organiser as part of the Festival, regardless of the venue it is held at.
6. **Application** – An online application form available on the Organiser's website www.nacgavilet.lv under "Media".¹
7. **Press Centre** – A Festival press centre created by the Organiser located in the Riga Latvian Society House (Merķeļa iela 13, Riga, LV-1050).
8. **Press Card** – A specific model of press card in a specific category issued by the Organiser to the Candidate who has received accreditation, which provides the rights set out in the Terms and Conditions to its holder.
9. **Press Card Holder** – A Candidate who has received accreditation and who has been issued with a Press Card.
10. **Organiser** – The Latvian State Education Development Agency, registration no. 90001800413, legal address: Valņu iela 1, Riga, LV-1050, email address: info@viaa.gov.lv, tel. +371 67814322.
11. **Festival** – The XIII Latvian School Youth Song and Dance Festival, which will take place in Riga from the 5th July, 2025, to the 13th July, 2025.

II. General Terms and Conditions

12. The Terms and Conditions detail the media representative accreditation process for the Festival: submitting an Application, issuing accreditation, issuing and using a Festival Press Card, the Festival Press Card Holder's rights and responsibilities, the terms of use for the Press Card, as well as how accreditation is cancelled and how the data of individuals is processed.
13. The Organiser's contact person, who is authorised to give clarifications on the Terms and Conditions and receive Applications, is Aleksandrs Kabakovs, email: mediji@nacgavilet.lv.
14. The Terms and Conditions can be found in Latvian and English on the Organiser's website www.nacgavilet.lv under "[Media](#)".²
15. Accreditation for Festival Events is undertaken with the aim of providing suitable working conditions for the Press Card Holder for undertaking their professional tasks linked with reporting on the Festival. Accreditation is issued for the duration of the Festival.

¹ <https://www.nacgavilet.lv/lv/medijiem>

² <https://www.nacgavilet.lv/lv/medijiem>

16. A Candidate who represents the Media Source based on a work contract or Media Source-issued certification has the right to Festival accreditation.
17. The Organiser has the right to issue accreditation at their own discretion to photographers, journalists, local authority public relations specialists and memory institution representatives to undertake their professional tasks, as well as to those who do not represent a Media Source.

III. Submitting an Application

18. Applications for accreditation are issued online by filling in an application form.
19. Include with the Application:
 - 19.1. A colour photo of the Candidate in which the Candidate's face is in the centre, is not covered, is not wearing sunglasses, and is looking at the camera. The background of the photograph must be light-coloured, and it cannot contain other people and/or objects. The preferred resolution is 460 x 575 px, the file size of the photo cannot exceed 5MB;
 - 19.2. If the Candidate represents a Media Source, a free-form written confirmation from the editor of the Media Source (signed with a secure electronic signature or signed and scanned in pdf form) requesting that the Candidate is accredited to report on the Festival, as well as the Media Source's editor's agreement to the Terms and Conditions;
 - 19.3. If the Candidate represents a legal entity, a free-form written confirmation from the legal entity represented (government and local authority institutions, memory institutions, societies and foundations, Festival supporters, etc.) (signed with a secure electronic signature or signed and scanned in pdf form) requesting that the Candidate is accredited to report on the Festival, as well as the legal entity's agreement to the Terms and Conditions;
 - 19.4. If the Candidate does not represent a specific Media Source or legal entity, a letter of motivation stating the aim of reporting on the Festival.
20. On submitting an Application, the Candidate confirms that they have read and agree to abide with the Terms and Conditions and the following rules confirmed by the Organiser:
 - 20.1. the Attendee Safety and Order Rules for the XIII Latvian School Youth Song and Dance Festival (including the ban on flying objects (remote controlled objects, drones, etc.) within the Event Venue);
 - 20.2. any other rules set by the Organiser which apply to the Press Card Holder, and the verbal instructions of the Organiser's representatives and security staff.
21. The application deadline is the **12th June, 2025**.

IV. Issuing Accreditation

22. Within fourteen (14) days of receiving the Application, the Organiser or its authorised representative notifies the Candidate of the confirmation or refusal to issue accreditation.
23. The Organiser or its authorised representative denies accreditation if:
 - 23.1. the Application includes untrue, incomplete information, or not all the necessary information and/or documents have been entered and/or submitted;
 - 23.2. The Candidate has not agreed to the Terms and Conditions and/or the terms of paragraph 20 and its subparagraphs;
 - 23.3. The Organiser or its authorised representative has the right to refuse accreditation without giving a reason.
24. The Organiser or its authorised representative has the right to limit the number of representatives from one Media Source.
25. The Organiser or its authorised representative issues the Candidate with a Press Card category at its own discretion.

V. Issuing a Press Card

26. The accredited Candidate receives their Press Card in the Press Centre from the **4th July, 2025** in

- person by showing their ID (passport or ID card).
27. The phone number and working hours of the Press Centre will be published separately on the website www.nacgavilet.lv under “*Media*”.³
 28. Press Cards for Media Source representatives can be issued to a person authorised by the Media Source by submitting an authorisation from the Media Source and showing their ID (passport or ID card).
 29. The accredited person or authorised Media Source representative confirms that they have received their Press Card with their signature.

VI. The Press Card Holder’s Rights, Responsibilities and Terms of Use of the Press Card

30. The Press Card Holder, to enter the Event Venue, shows their Press Card and, on request, their ID (passport or ID card). The Press Card Holder must wear the Press Card so that it is visible.
31. Passing the Press Card on to another person is banned.
32. The Press Cards are divided into two (2) categories, and the Holders of each respective category must comply with the following rules:
 - 32.1. **Category A** (photo and video):
 - 32.1.1. a Category A Press Card gives its Holder the chance to attend Festival events to undertake professional activities (taking photographs or filming);
 - 32.1.2. Category A Press Card Holders — photographers and video operators — are divided into zones at the Venue for the requirements of their work;
 - 32.1.3. flash photography is banned at indoor Events;
 - 32.1.4. taking photos and videos outside of the special press zones with professional equipment is banned;
 - 32.1.5. due to limited space in the case of large media interest, the Organiser does not guarantee entry to Category A Press Card Holders to the press zone;
 - 32.1.6. moving around during the performance is banned;
 - 32.1.7. the Organiser has the right to limit the period for taking photos and videos at certain Events;
 - 32.1.8. to attend an Event, Category A Press Card Holders fill in a digital form sent to the email address indicated in the Application indicating their preferred Events, and receive permission from the Organiser to attend each specific Event as indicated on the form. Without the Organiser’s confirmation, Press Card Holders have no right to attend an Event.
 - 32.2. **Category B (journalist):**
 - 32.2.1. a Category B Press Card allows its Holders — media editors, correspondents and journalists — to attend Festival Events to complete their professional tasks;
 - 32.2.2. due to limited space in the case of large media interest, the Organiser does not guarantee seating at ticketed events;
 - 32.2.3. moving around during the performance is banned;
 - 32.2.4. to attend an Event, Category B Press Card Holders fill in a digital form sent to the email address indicated in the Application indicating their preferred Events, and receive permission from the Organiser to attend each specific Event as indicated on the form. Without the Organiser’s confirmation, Press Card Holders have no right to attend an Event.
33. Press Card Holders, regardless of their Press Card category, are not guaranteed seats at ticketed or free Festival Events in closed Venues due to limited space, and the Organiser does not guarantee that the Press Card Holder will be able to attend and report on every Event.
34. The Events which can be attended by each respective category of Press Card Holder are listed in the

³ <https://www.nacgavilet.lv/lv/medijiem>

appendix to the Terms and Conditions. The Press Card Holder is not allowed to attend rehearsals without the written permission of the Organiser.

35. Press Card Holders have the following rights:
 - 35.1. to take part in Festival press conferences and attend Festival Events which they have applied to attend electronically and for which they have received the Organiser's permission;
 - 35.2. to be located in and use the press zones marked out for each category;
 - 35.3. to receive press releases, informational and reference materials about the Festival intended for distribution in the media;
 - 35.4. to photograph Events, make audio and video recordings in the locations indicated by the Organiser in accordance with instructions given by the Organiser;
 - 35.5. to turn to the Festival Press Centre for help and make use of the organisational opportunities afforded by the Press Centre.
36. Press Card Holders have the following responsibilities:
 - 36.1. to respect the interests of Festival participants, attendees, guests and Organisers while completing their professional tasks;
 - 36.2. to ensure that, when using any type of materials obtained at the Festival, a precise reference to the Festival is included;
 - 36.3. Press Card Holders must inform the Organiser of their publications linked with the Festival by sending the publication or a link to the email address mediji@nacgavilet.lv within three (3) business days of publishing.
37. If a Press Card is lost, the Press Card Holder must inform the Organisers without delay in person at the Press Centre, by writing to mediji@nacgavilet.lv, or by contacting the Press Centre by phone. After receiving the information detailed in this paragraph, the Press Centre issues the Press Card Holder a new Press Card.
38. The Media Source must inform the Organiser without delay if the representative who has been issued with a Press Card has ceased their legal working relationship with the Media Source or for any other reason has ceased to represent the Media Source, by contacting the Press Centre or writing to: mediji@nacgavilet.lv, or by calling the Press Centre by phone.

VII. Annulling Accreditation

39. Accreditation can be instantly annulled in the following cases:
 - 39.1. breach of the Terms and Conditions (including if the Terms and Conditions are breached by the Media Source which the Press Card Holder represents);
 - 39.2. if the Press Card Holder does not comply with the Organiser or security staff's instructions during Events;
 - 39.3. if the Organiser receives instructions or recommendations from the Festival's Operative Leadership Group to annul accreditation.
40. Notice of accreditation annulment will be given in writing to the Press Card Holder and the Media Source they represent, to the email address indicated in the Application.
41. On receiving notice of accreditation annulment, the Press Card Holder has the responsibility to hand in their Press Card to the Press Centre within one business day of receiving notice.

VIII. Private individual data processing

42. The personal data overseer is the Organiser.
43. Personal data processing purposes:
 - 43.1. to register the Candidate and to identify them during the Festival;
 - 43.2. to prepare a Press Card;
 - 43.3. to ensure safety measures during the Festival, including access to Venues, including rehearsal venues;

- 43.4. to ensure that information can be exchanged for organisational and operational purposes;
44. Legal basis for personal data processing: Section 7 of the Song and Dance Celebration Law, which indicates the Organiser's responsibility to organise the Festival. Personal data is kept until the 31st December, 2025.
45. The Organiser passes on the Press Card Holder's personal data to processors who maintain the information system and prepare the Press Card.
46. Individual rights:
- 46.1. to request information on the personal data the Organisers hold about them;
 - 46.2. to request that the Organiser corrects or deletes their personal data, or limits processing of said data, or to object to data processing insofar as this is objectively possible and does not interfere with the Organiser's responsibilities and rights as laid out in law;
 - 46.3. to submit a complaint to the supervisory institution: the Data State Inspectorate.
47. The Organiser agrees to inform individuals without undue delay if their data has been breached, if the breach has the potential for high risk to the individual's rights and freedoms.
48. Bearing in mind the level of equipment, implementation costs, and nature, amount, context, and purposes of the data processing, as well as various possibilities and levels of risk regarding individual rights and freedoms in data processing, the Organiser implements suitable technical and organisational measures to provide a level of security which complies with the risk.

IX. Concluding Terms and Conditions

49. The Organiser has the right to amend or add to the Terms and Conditions, and the Press Card Holder has the right to read the Terms and Conditions right before entering a Venue.
50. The Press Card Holder has the responsibility to adhere to rules and requests not indicated in the Terms and Conditions, but which the Organiser makes known during the Event or which are on display in the Venue.
51. Submitting an Application is confirmation that the Candidate has read the Terms and Conditions and agrees to comply with them.

Events for which each category of Press Card Holder can apply*:

Event name, date and time, venue	Category	
	A	B
CHOIR COMPETITION FINAL 4TH JULY // JĀZEPS VĪTOLS LATVIAN ACADEMY OF MUSIC, RIGA LATVIAN SOCIETY HOUSE, GREAT HALL OF THE UNIVERSITY OF LATVIA		
DANCE PERFORMANCE: SMART SUMMER (DRESS REHEARSAL) 5TH JULY 12.00 // XIAOMI ARENA	X	X
DANCE PERFORMANCE: SMART SUMMER 5TH JULY 18.00 // XIAOMI ARENA	X	X
SACRED CONCERT 6TH JULY 20.00 // ST. PETER'S CHURCH, RIGA		X
FOLK MUSIC CONCERT: A GRAND SOUND 7TH JULY 18.00 // VEF CULTURE PALACE	X	X
CONTEMPORARY DANCE PERFORMANCE: THE CHESTNUT HEMISPHERE (DRESS REHEARSAL) 7TH JULY 19.00 // KIPSALA INTERNATIONAL EXHIBITION CENTER	X	X
CONTEMPORARY DANCE PERFORMANCE: THE CHESTNUT HEMISPHERE 8TH JULY 14.00 UN 19.00 // KIPSALA INTERNATIONAL EXHIBITION CENTER	X	X
KOKLE MUSIC CONCERT: VENATION (DRESS REHEARSAL) 8TH JULY 12.00 // DAILE THEATRE	X	X
KOKLE MUSIC CONCERT: VENATION	X	X

8TH JULY 19.00 // DAILE THEATRE		
SYMPHONIC MUSIC CONCERT: THE MANY SOUNDS OF THE HEAVENS 8TH JULY 19.00 // XIAOMI ARENA	X	X
FOLKLORE COMPETITION WINNERS' CONCERT: IN MY DOWRY CHEST 9TH JULY 18.00 // VEF CULTURE PALACE	X	X
WIND BAND CONCERT: HOW SOUND WAS BORN (DRESS REHEARSAL) 10TH JULY 12.00 // KIPSALA INTERNATIONAL EXHIBITION CENTER	X	X
WIND BAND CONCERT: HOW SOUND WAS BORN 10TH JULY 18.00 // KIPSALA INTERNATIONAL EXHIBITION CENTER	X	X
COSTUME SHOW: RADIANCE 10TH JULY 19.00 // VEF CULTURE PALACE	X	X
GRAND FOLK DANCE CONCERT: I OPENED LAIMA'S GARDEN (DRESS REHEARSAL) 11TH JULY 11.00 // DAUGAVA STADIUM	X	X
ACCORDION MUSIC CONCERT: THE ACCORDION RESOUNDS 11TH JULY 18.00 // DAILE THEATRE	X	X
GRAND FOLK DANCE CONCERT: I OPENED LAIMA'S GARDEN 11TH JULY 18.00 UN 12. JULY 11.00 // DAUGAVA STADIUM	X	X
GRAND FINALE CONCERT: DAWNS - HERE (DRESS REHEARSAL) 12TH JULY 17.00 // MEŽAPARKS GREAT STAGE	X	X
GRAND FINALE CONCERT: DAWNS - HERE 13TH JULY 17.00 // MEŽAPARKS GREAT STAGE	X	X

* If an event which the accredited media wishes to attend is not in the above list, then access is freely available without previous permission.